



Town of Garrett Park  
PO Box 84  
4600 Waverly Avenue  
Garrett Park, MD 20896

Regular Meeting of Town Council  
Public Teleconference

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## Town Council Meeting: November 8, 2021

### MINUTES

**Call to Order (7:38 PM)** – Mayor Kacky called the meeting to order at 7:38 PM. Present on the call were Councilmembers Gerilee Bennett, Dona Dobosz, Mario Grande, Stephen Paczkowski, and Phil Schulp. Also on the call were Town Manager Andrea Fox, Town Assistant Elizabeth Henley, and approximately eight attendees.

**Approval of Agenda (7:39 PM)** – The agenda item under “County Redistricting” was added to the New Business section of the agenda. The amended agenda was unanimously approved.

**Approval of Minutes (7:42 PM)** – The October 18, 2021, Town Council Meeting Minutes were amended to clarify that the Waverly and Oxford sidewalks will be discussed at the November Council meeting rather than voted upon. The amended minutes were unanimously approved.

#### **Presentation by Residents (7:45 PM)**

- A resident of Clermont Place asked for clarification on the process for how the Council will decide on the replacement options for the Waverly and Oxford sidewalks.
- A resident of Weymouth Street asked about the procedure for getting speed bumps installed on their street. It was recommended that the resident bring a petition to the Town Office.

#### **Action (7:50 PM)**

- *Introduction of Ordinance 2022-1, FY22 Mid-Year Budget* – Mayor Kacky and Town Manager Fox. The budget was introduced, and the discussion during this agenda item and the agenda item “Town Manager Resignation/Transition Plan” under New Business resulted in the following amendments: add the ARPA funds to the budget; reduce Line 11.2 to \$46,000; increase Line 11.4 to \$30,000; and increase Line 27.2 to \$207,175. Councilmember Dobosz moved to approve the introduction of the midyear budget as amended, it was seconded by Councilmember Grande, and it was unanimously approved.

#### **New Business (8:58 PM)**

- *County Redistricting* – Mayor Kacky. In the November 2020 election, County voters approved the addition of two County Council seats. As a result, proposed redistricting would move the municipalities of Kensington, Chevy Chase View, and Garrett Park to a new County Council district. Councilmember Schulp will represent Garrett Park and coordinate with Kensington and Chevy Chase View regarding the proposed redistricting.
- *Town Manager Resignation/Transition Plan* – Mayor Kacky. Mayor and Council discussed how to proceed on the questions of an interim Town Manager and the recruitment of a



new Town Manager. It was decided that the Mayor and Town Manager will in parallel seek to find an interim Town Manager and request a proposal from a recruiter. Councilmember Schulp moved that the Mayor and Town Manager may spend no more than \$30,000 to hire a recruitment firm if it is required. It was seconded by Councilmember Bennett and unanimously approved. Councilmember Paczkowski moved to adjust the budget to allocate \$40,000 to hire the interim Town Manager. It was seconded by Councilmember Schulp and unanimously approved.

#### **Town Updates (9:44 PM)**

- *Historic Preservation Committee – Councilmember Paczkowski.* The Town Historic Preservation Committee (HPC) is submitting a Historic Area Work Permit to the County HPC to add a railing to the porch at Black Market Bistro. The proposed solution was to either match the railing on the opposite porch, or to install a metal railing. The current porch railing may need to be replaced.
- *American Rescue Plan – Councilmember Dobosz.* The State and Local Fiscal Recovery Funds are flexible, and many types of projects are eligible. Councilmember Dobosz will seek volunteers for a Task Force that will recommend eligible uses of the funds.
- *Waverly and Oxford Sidewalks – Councilmember Schulp.* Council decided that on Oxford and Waverly, from Kenilworth to Montrose, concrete replacement sidewalks will be installed that will use the existing route adjusting to stay within the Town right of way where necessary. On Waverly from Montrose to Penn Place, the next step will be to involve the Town (contract) civil engineer, get a vertical survey, and possibly involve a landscape architect. The Town may want to consider installing unobtrusive lighting.
- *Stormwater– Councilmember Schulp.* Phase 2 of the Rokeby stream realignment and erosion control project is scheduled to be completed this week. In Phase 3, the Town will decide whether to install a bridge or increase the size of the storm pipe at the Rokeby bike path. The Town will speak with the County about this and the County's responsibility to maintain it going forward if the Town does the work. The Town will also determine if ARPA funds can be used to complete Phase 3.
- *Strathmore Redevelopment at St. Angela Hall – Councilmember Bennett.* The Town's position is to recommend that the County not approve the local map amendment as currently proposed. The Town's concerns and proposed solutions will be communicated to the County.
- *Archives – Councilmember Grande.* Town contract Archivist Claire McDonald is preparing an Alexander Richter exhibit for the Post Office display case.
- *Black Market Outdoor Dining – Councilmembers Dobosz and Schulp.* Council discussed the installation of temporary road signage to help guests navigate the Waverly detour and the possibility of shifting the jersey barriers to create a single, one-way lane until the traffic barriers are removed. A Task Force chaired by Councilmember Schulp may be convened to investigate options to expand outdoor dining beyond the existing porch but not into the street.

**Town Managers Financial Report & Town Manager's Report (10:40 PM)** – Town Manager Fox summarized the October Financial Report and Town Manager Report. She also remarked on

her time spent as Town Manager, appreciating the opportunity to serve as Town Manager, the people she was able to work with, and all the things that got accomplished during her time.

**Mayor Kacky adjourned the meeting at 10:41 PM.**

Signed,

*Barbara B. Matthews*

Barbara B. Matthews, Clerk-Treasurer

